

State of Hawaii
Department of Human Services
Office of Youth Services

Addendum 1

February 26, 2013

To

Request for Proposals

RFP No. HMS-501-13-01

**RFP Title: Dental Services for Youth Incarcerated at the Hawaii
Youth Correctional Facility**

Date Issued: February 6, 2013

February 26, 2013

ADDENDUM NO. 1

To

REQUEST FOR PROPOSALS

RFP Title: Dental Services for Youth Incarcerated at the Hawaii Youth Correctional Facility

RFP No. HMS-501-13-01

The Department of Human Services, Office of Youth Services is issuing this addendum to RFP No. HMS-501-13-01, Dental Services for Youth Incarcerated at the Hawaii Youth Correctional Facility for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of February 12, 2013 and written questions subsequently submitted in accordance with Sections 1.1, 1.7 and 1.8, of the RFP.
- ☒ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☐ is amended to <new date>.
- ☒ is not amended.
- ☐ for Final Revised Proposals is N

Attached is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☒ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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**Responses to Question Raised by Applicants
For RFP No.HMS-501-13-01
RFP Title: Dental Services for Youth Incarcerated at the Hawaii Youth
Correctional Facility**

1. What is the volume of services that will need to be provided?

Response: Approximately 32 youth are provided dental services per month, which may include multiple recall visits for needed procedures.

2. What services will typically need to be provided?

Response: Section 2, Service Specifications, 2.6, Service Activities, pages 2-2 to 2-4, lists the service activities to be provided to youth.

3. Will the contractor need to supply the dental supplies and equipment or just the dentist?

Response: The successful applicant will coordinate with HYCF staff regarding dental supplies and equipment. Section 2, Service Specifications, 2.6, Service Activities, page 2-3, states: "Authorize the procurement of supplies by preparing and forwarding requisitions and maintain inventory of all dental supplies.", and page 2-4, states: "Advise on budgetary and administrative needs of the dental unit relating to dental equipment, supplies, personnel, etc."

4. What staff and facility will be provided?

Response: All dental services shall be provided at the HYCF dental clinic. There is one dental service chair in the dental clinic. The successful applicant is responsible for staff to provide the dental services.

5. What is the approximate budget, will it reflect the amount billed by provider?

Response: The approximate funding for the contract is \$50,000 per year.

6. What are the ages of the youth?

Response: The age range for most of the youth at the HYCF is between 14 -18 years old.

7. Will tax status (i.e., non-profit vs. for profit) affect application?

Response: No.

RFP No. HMS-501-13-01, Dental Services for Youth Incarcerated at the Hawaii Youth Correctional Facility is amended as follows:

<i>Subsection</i>	<i>Page</i>	<i>Description of Change</i>
Section 3, Proposal Application		
3.2.3	3-3	The second paragraph is amended to read: <i>“The approximate funding is \$50,000 per year through filing Medicaid claims with HDS.”</i>